



## Jobs for TAY - Workforce 101

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PowerPoint Slides: [Workforce 101 - Jobs for TAY](#)

Recording of Webinar: [Recording](#)

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List of Registered Attendees: [Contact Sheet](#)

## Questions + Answers from the Chat

### Has Bridge To Work been funded?

- Yes, Bridge To Work (BTW) has been funded by DCFS Youth Development Services since 2013. We start with the universal referral form to refer for Youth@Work. Upon completion of the first 120 hours, the job center, if they offer BTW, can enroll Independent Living Program (ILP) eligible youth into BTW.

### What is the turnaround time after referring a youth for a program like the Bridge To Work Program?

- YDS staff will input the referral information into the Automated Referral System (ARS) within 1 business day from receipt. Youth can typically expect to hear from the job center within 5-10 business days.

### After a Bridge to Work referral is submitted who do we follow up regarding the referral?

- You can always contact who you sent the referral to (ILP Coordinator or [ilp.jobs@dcfs.lacounty.gov](mailto:ilp.jobs@dcfs.lacounty.gov)) for a status. Please allow 2 weeks (10 business days) from the referral date and refrain from contacting centers directly.

### Where do we find the universal referral form?

- Your office's ILP Coordinator can send you a copy or email [ilp.jobs@dcfs.lacounty.gov](mailto:ilp.jobs@dcfs.lacounty.gov) and ask for a copy of the referral form. You can also find it at: <https://www.ilponline.org/Careers/>

### Can a youth participate in all three? Or finish one and then enroll in another utilizing all the hours?

- Once a youth is actively participating in a program at the job center, the center will determine if the youth can be co-enrolled or referred to other programs the center offers. The goal is to engage youth and introduce them to work and the important role that education plays in landing in and advancing in a career path. Then, step-by-step, youth learn how to build upon their personal capacities through hands-on work experience and are better prepared to identify areas of strength and needed training or continued education which will impact the types of jobs youth can apply for and secure in future competitive employment.

### Many of the internships are located in L.A. City proper or west L.A. area. What plans are in place to cultivate internship opportunities in other parts of L.A. County (South East,/East L.A. County)?

- Work Based Learning and internship opportunities are readily available among all 7 L.A. County Workforce Boards through the network of 52 centers. Many are also located on the campus of adult schools and community colleges. Once a referral is received, the youth is connected to their nearest job center in the County. If they reside outside of

Los Angeles County, you can identify their closest center [here](#) and you can contact that center directly. The Automated Referral System works only for Los Angeles County.

#### Are the tutoring programs also virtual?

- Yes - all programs moved to virtual.

#### Can you send info on tutoring?

- The Los Angeles County Library system offers free tutoring for students from K-12 to college! Please see this link for more details <https://lacountylibrary.org/homework/>
- [LACOE tutoring](#) is available to all students with an open case in LA County.

#### Is there a difference in the Funding for the Bridges to Work Program: DCFS Foster Youth vs Probation Foster Youth?

- Yes, the programs are separate in terms of funding and management of the program. Each department (DCFS/Probation) handles their own program.

#### If a youth does not complete a program at one location, does this prohibit them from enrolling at another location?

- Youth can access the job center closest to them. If they end their experience, even if it's incomplete, they *can* be served by another job center or the job center they were previously with. The youth can also be transferred from one job center to another. We encourage the youth, or you, to discuss options with the center, as there is a process. Also, the "new year" of the programs are July 1 of any given year so youth can participate each year provided the availability of funding. In general, this is how youth can be guided to ensure they can complete at least 300 hours of work experience by the time they turn 18 years of age.

#### Is LACOE tutoring still only for LAUSD pupils?

- LACOE tutoring is for all youth with an open case throughout LA County, regardless of which school district they are enrolled in.

#### Where do we send the Universal Referral to?

- [ilp.jobs@dcss.lacounty.gov](mailto:ilp.jobs@dcss.lacounty.gov) or your office's ILP Coordinator. This information is also on the top portion of the referral form.

#### What if they don't have a physical SSN card but they know their SSN?

- Youth must have an actual card. For more information on replacement cards, visit the [Social Security Administration](#) site. However, for Youth@Work services, youth should begin the enrollment process with the receipt of the SSN replacement. Then, when the card is received it can be shared with the AJCC that they enrolled with. This will help move the process along.

### Can you review which documents can be substituted?

- We do not accept substitute documents in lieu of the youth being in possession of or having access to their birth certificate, social security card and CA ID card or school ID with photo. (The Youth@Work exception was noted above)
- Alternate Federal I-9 work authorization documents:
  - U.S. Passport or U.S. Passport Card; or
  - Permanent Resident Card or Alien Registration Card; or
  - Employment Authorization Document Card; or
  - Foreign Passport with Arrival-Departure Record and containing an endorsement to work;
  - Consular Report of Birth Abroad;
  - Certification of Birth Abroad issued by the U.S. Department of State;
  - Certification of Report of Birth issued by the U.S. Department of State;
  - Native American tribal document;
  - Employment authorization document issued by the Department of Homeland Security.

### Are volunteer opportunities ever available

- Yes. The job centers offer non-paid volunteer opportunities, internships and career exploration. YDS also offers paid internships for youth. Email [ilp.jobs@dcsf.lacounty.gov](mailto:ilp.jobs@dcsf.lacounty.gov), or talk to your ILP Coordinator for more information.

### When we provide (replacements for documentation) and they misplace them - What do you suggest?

- Replace them all again! 😊 Learning to be responsible and independent is a process and youth will make mistakes. If you or the caregiver believe the youth isn't yet responsible enough to manage their own documents – you should still have them – and make them available when needed.

### Are these resources available to undocumented youth? They don't have certain documentation.

- All of the programs we covered today require a youth meet Federal I-9 requirements to authorize working in the U.S. However, there are some limited opportunities for undocumented youth in some areas/job centers in the County. If this is an issue for your youth, contact [ilp.jobs@dcsf.lacounty.gov](mailto:ilp.jobs@dcsf.lacounty.gov) or your ILP Coordinator to discuss options.

### Who can we contact if our youth are never contacted?

- You can always contact who you sent the referral to (ILP Coordinator or [ilp.jobs@dcsf.lacounty.gov](mailto:ilp.jobs@dcsf.lacounty.gov)) for a status. Please allow 2 weeks (10 business days) from the referral date and refrain from contacting centers directly.

Typically, ILP will provide laptops for youth in school is this a qualifying activity for which a youth can request a laptop?

- ILP will not fund laptops exclusively for purposes of virtual job training or work experience. Youth must be enrolled in college and meet GPA requirements for laptop funding from ILP. You can discuss options with your ILP Coordinator or contact [iFoster](#) at 1.855.936.7837.

Can I submit the universal form for a youth in San Diego?

- No, the Automated Referral System works only for Los Angeles County youth. If a youth resides outside of Los Angeles County, you can identify their closest center on the [AJCC site](#) and contact that center directly.

If those that do not have their legal documents, are they able to receive services?

- No, in order to be enrolled documentation is required. Before youth are referred, they should be in possession of, or have access to, their birth certificate, social security card and CA ID card or school ID with photo. They cannot be enrolled in a jobs program without these documents. If they are undocumented, see prior response above.

How can we refer to the Brotherhood Crusade?

- We work with 60 job centers in the geographic county. The Automated Referral System will assign youth based on their residence or preferred area. The Brotherhood Crusade covers a portion of SPA 6. If your youth lives nearby, they will be referred there. We do not encourage signing youth up for a job center they can't access easily to attend appointments, workshops or pick up checks from.

Once a youth is referred, if there is a phone number change for youth, who should CSW contact to provide updated information?

- Contact [ilp.jobs@dcss.lacounty.gov](mailto:ilp.jobs@dcss.lacounty.gov) or your office's ILP Coordinator so we can update the information in the Automated Referral System.

What kind of virtual jobs are available for the youth? and is there a limit on how many hours they can complete?

- There are different virtual offerings currently operating throughout the network. Your youth will be connected to one if they enroll in a program and complete their pre-work training. The virtual hours are in place of in-person hours, so the number of hours is based on the program (120 hours, 400 hours, etc.).

Does anyone have any information where a youth can take the GED or the GED course and test currently?

- That exam is now called the HiSET and more information can be found [here](#).

Will we be getting a certificate? Anything to confirm attendance?

- Please use the Power Point, the FAQ and the evaluation as proof of attendance.
- If you need anything else, please email us: [info@laoyc.org](mailto:info@laoyc.org)

#### How can we get more information about upcoming trainings?

- The OYC/LAP3 Quarterly Meeting is taking place December 10<sup>th</sup> from 1pm-2:30pm and will discuss LAHSA Services for TAY. To register, please click [here](#).
- The [OYC](#) sends out bimonthly (twice per month) newsletters highlighting these type of events + resources for youth and providers: [Subscribe Here](#)
- To learn about foster youth events in real time, follow the OYC on [Instagram](#).

#### Additional Resources:

- [Universal Referral Form](#)
- [LACOE Tutoring](#)

Please complete the evaluation of our webinar, and we appreciate your feedback and ideas for future topics!

- [EPY Training Evaluation](#)